

CHAPTER EIGHT**REGIONAL ENGINEER/FACILITIES
PROGRAM MANAGER**

801. BASIC MISSION. The Regional Engineer/Facilities Program mission consists of three core missions: 1) Real Property Maintenance and Management; 2) Transportation Services; and 3) Environmental Programs. The missions for these programs:

a. Real Property Maintenance and Management. Provide total life cycle facilities management, including planning, acquisition, maintenance, operations and disposal.

b. Vehicles Operations. To provide high quality transportation services at the best value for our customers.

c. Environmental Programs. Provide excellent service and best value by fully integrating environmental compliance and stewardship with the Navy mission.

802. DUTIES, RESPONSIBILITIES AND AUTHORITY OF REGIONAL
ENGINEER/FACILITIES PROGRAM MANAGER

a. Execute assigned responsibilities delineated in Chapter 4 of this directive.

b. Provide planning to anticipate and meet fleet mission facilities requirements.

c. Provide integrated life cycle plan to achieve the most effective return on investment.

d. Provide integrated regional plans that optimize use of existing land/facilities.

e. Acquire new and recapitalize existing infrastructure to meet mission requirements and achieve lowest life cycle cost.

f. Maintain required mission infrastructure in a serviceable condition at the most competitive cost.

g. Provide efficient delivery of utilities consistent with industry total cost and reliability benchmarks.

h. Reduce operational cost and Backlog of Maintenance and Repair (BMAR) through timely disposal of excess facilities.

i. Provide centralized Specialty Program Management for regional issues that affect all/majority of ICs/PMs. Examples of Specialty Programs managed include Demolition Program, Crane Program, Fencing Program and Y2K Program.

j. Provide centrally managed engineering services.

k. Provide centralized planning services.

l. Provide regional Annual Inspection Summary (AIS).

m. Manage regional assigned Class I and II property for COMNAVREG MIDLANT.

n. Provide regional shore facility planning boards.

802.1 REGIONAL FACILITIES SUPPORT. Facilities Support will be provided to all ICs through their respective PWC/Regional Engineer storefront operations. This support includes: facilities management, real property maintenance, Class I/II property management functions and environmental program management.

802.11 DUTIES, RESPONSIBILITIES AND AUTHORITY OF PUBLIC WORKS STOREFRONT OPERATIONS

a. Execute assigned responsibilities delineated in Chapter 4 of this directive.

b. Public Works Officer (PWO) will serve as the single point of contact for submission of requirements, communication and liaison for all customers.

c. The PWO will function as the senior Real Property Maintenance (RPM) acquisition official for the site.

d. Trouble Desk, Work Reception and Control will be initially managed at each site with reengineering targeted to manage centrally.

e. PWO staffs will be supported by specialty staffs for PMs requirements within their area of responsibility.

f. PWO will operate/manage within established funding plans.

g. Storefront will focus on day to day delivery of services.

h. Self help will be managed at the site to take advantage of local "labor of opportunity."

i. Serve as single point of contact for all PWC/ROICC services/product delivery at the installation assigned.

802.2. DUTIES, RESPONSIBILITIES AND AUTHORITY OF REGIONAL VEHICLE OPERATIONS

a. Develop budget requirements.

b. Recommend/execute allocations.

c. Identify internal personnel management/staffing requirements.

d. Provide Production Control (Dispatching/Maintenance Management/Tool Room).

e. Perform Inventory Validation (Vehicle Fleet Assets).

f. Train/license assigned personnel.

g. Provide Contract Management (including non-reimbursable ISA/MOU/MOA).

h. Provide functional planning.

i. Provide Production Quality (Engineering).

j. Recommend/implement standards/process improvement.

k. Provide customer liaison and support.

802.21. DUTIES, RESPONSIBILITIES AND AUTHORITY OF VEHICLE STOREFRONT OPERATIONS

a. Provide vehicle lubrication and Quick Line services.

b. Provide major maintenance (Sewells Point and Virginia Beach sites).

c. Provide field service.

- d. Provide vehicle inspections.
- e. Provide minor maintenance.
- f. Ensure production quality/customer satisfaction.
- g. Ensure Safety/Environmental Compliance.
- h. Provide Weight Handling Equipment (WHE) technical staff.
- i. Provide WHE Operations/Maintenance.
- j. Provide Operational Road Permits.

802.3. DUTIES, RESPONSIBILITIES AND AUTHORITY OF REGIONAL ENVIRONMENTAL PROGRAMS

a. Provide regional environmental coordination (REC) for DOD installations in the five-state Environmental Protection Agency (EPA) Region III, including Department of Defense Chesapeake Bay Program coordination.

b. Serve as REC for CINCLANTFLT installations in EPA Region III.

c. Provide support as Navy On-Scene Coordinator (NOSC) to coordinate pollution contingency planning and direct pollution response actions in EPA Region III.

d. Provide technical program management for base compliance, conservation, and pollution prevention programs, to include policy; planning; project development and execution; permit management; and reporting.

e. Prepare budget requirements, planning and execution to meet environmental requirements for CINCLANTFLT installations in the region. (Technical guidance, financial policy and fiscal management provided by Regional Comptroller.)

f. Perform planning and coordination of internal program assessments and liaison with COMNAVREG MIDLANT IG Office for external audits for Hampton Roads installations.

g. Point of contact for local/state/federal regulators, CINCLANTFLT, and other Navy/DOD activities in the assigned AOR.

(Note: Environmental compliance responsibility for Norfolk Naval Shipyard (NAVSHIPYD Norfolk) AOR is unchanged and remains with NAVSHIPYD Norfolk.)

802.31. DUTIES, RESPONSIBILITIES AND AUTHORITY OF ENVIRONMENTAL STOREFRONT OPERATIONS

- a. Responsible as point of contact for ICs and tenants.
- b. Respond to requests for assistance.
- c. Perform routine required inspections and monitoring.
- d. Act as contractor liaison in the field.
- e. Pick up, sort, and store recyclables.
- f. Perform spill response.
- g. Conduct daily natural resources management.